

Public Works: 801-544-8112

City Utility Locator: 385-226-2053

Public Works Inspector: 801-807-9222

**KAYSVILLE CITY PUBLIC WORKS
EXCAVATION, CROSSING OR ALTERATION (EXCAVATION) PERMIT**

Bond Amount: _____

Maintenance Fee Amount: _____

Contractor (Applicant): _____

Contractor Email: _____

Contractee (party for whom work is done): _____

Purpose of excavation, crossing or alteration: _____

Location/address: _____

To be filled out by City

Permit #: _____

Issued by: _____

Contractor Phone: _____

Contractor License #: _____

Requirements and Provisions:

1. For, and in consideration of, the granting of permission to work within Kaysville City ("City") right of way ("ROW"), City owned property, or properties maintained by the City, the following requirements and provisions shall apply:
 - A. The permit application shall be accompanied by a plan view of the work being done, including dimensions of excavations, and the permit must be reviewed and approved prior to any work commencing. All work is limited to what is shown and described therein, and will be done at no expense to the City. All work shall comply with City Ordinances, and standards, which can be found online at www.kaysville.gov.
 - B. The permit applicant is the contractor performing the work. The contractee shall not act as the applicant, unless the contractee is performing the work for themselves. Applicants that have not worked in Kaysville City before must meet with the City locator prior to work commencing to ensure applicant understands all requirements of the permit.
 - C. The applicant shall indemnify the City from all claims and costs arising from the applicant's (or their agent/representative) negligence. The applicant shall pay the necessary bond and fee amounts, in accordance with the Consolidated Fee Schedule.
 - D. Cutting into asphalt less than 3-years old is prohibited. Exceptions in extreme cases may be considered. If approved, the Special Restoration Standard, as detailed in Ordinance 9-2-9, would apply to the restoration.
 - E. For work commencing or finishing between October 15th and April 1st, bond amounts for any street cuts shall be double. Approval of cuts during this time are subject to factors such as weather, impacts to emergency response and the general public etc. Ambient temperatures must remain at or above 50° F for at least 2 hours before placement of Hot Mix Asphalt (HMA) and 2 hours after rolling/compaction. If HMA cannot be used, cold mix asphalt shall be used temporarily and maintained until it can be replaced.
 - F. Pot-Holing must be done by hydroexcavation/vacuuming. Potholes in asphalt or concrete shall be made with the keyhole method by coring a minimum width of 6 inches and the void filled with flowable fill to the bottom of the asphalt. The original core shall be replaced with "Utilibond" or equivalent.
 - G. Underground trenchless utility work within ROW shall only be performed via directional drilling. Pneumatic boring (IE- Hole Hog, missiles etc) shall not be allowed within ROW. All utilities (services, mains, laterals etc) that are being crossed by underground trenchless work shall first be potholed, visually identified, and the depths measured and recorded. If requested by the City, the applicant shall provide a detailed summary of the utility sizes and depths identified during the potholing. All utilities, regardless of method of installation, must be placed at a minimum depth of 12 inches.
 - H. Traffic control plans are required for all detours, lane shifts or closures, and must be approved at least 24 hours before work starts. 24 hour notice is required for properties impacted by road closures or utility disruptions. Road closures, if approved, shall require hard closure barricades. Restricting traffic to 1 lane, will require the use of flaggers or signals. Work zones shall be sufficiently safeguarded with barricades and warning signs, and may require steel plates when personnel are not on site. Excavation sites not properly or safely maintained may be assessed a penalty of \$500 per day. All closures must be approved by Public Works, and may be subject to a penalty of \$500 per day.
 - I. The applicant must provide notice to the Public Works Inspector before the start of work and also prior to backfilling. Except for bedding, all backfill shall be UTBC and be backfilled in 1-foot lifts and compacted to 96%, with compaction records provided to the City, upon request. UTBC will be installed to a minimum

depth of 12-inches within the travel and shoulder area of the road, and backfilled excavations must be maintained free of depressions or hazards. The applicant shall dispose of all spoils or debris generated. To safeguard persons and utilities, unusual or extreme conditions may result in additional requirements.

- J. After backfill, the applicant shall T-cut an additional 18 inches outside all of the edges of the existing asphalt. Cut asphalt edges shall have tackifier applied, and the excavation repaved with at least 4-inches of PG 58-28 HMA, 1/2-inch aggregate, with no more than 15% RAP. All T-cuts must be inspected and approved before paving and asphalt plant tickets shall be provided, upon request.
 - K. Pavement must be replaced within 10 business days (from the date the excavation commences) or the applicant may be assessed a penalty of \$500 per day. Except for the asphalt surface treatment, all other remaining work and restoration shall take place within 20 business days, (from the date the excavation commences) or the applicant may be assessed a penalty of \$500 per day.
 - L. In accordance with Ordinance 9-3c-9, it is unlawful to place or stockpile any material on a public street (including curb and sidewalk) for more than 48-hours. No excavation spoils may be stockpiled on a Public Street, and any materials that are stockpiled within the ROW must not damage the surface, and must not violate any laws or regulations.
 - M. Interfaces between old and new asphalt/concrete shall be crack sealed, and inspected, before an asphalt surface treatment is applied to the repaved surface. Surface treatments shall extend 12-inches beyond asphalt cuts.
 - N. Any improvements, including (but not limited to) paint, landscaping or signage, effected by the work shall be re-established to their original condition.
 - O. The date of satisfactory completion will not be established until applicant has requested a final inspection. Defective, unsafe or non-compliant work shall be removed and/or replaced prior to satisfactory completion.
 - P. For 1 year after the date of satisfactory completion, the applicant shall be responsible to maintain the work site and assume sole liability for any injuries or damages caused by defects from the work. By the end of the 1 year period, the surface treatment must be applied to the repaved surface.
 - Q. The City will notify the applicant of items requiring repair or attention. In cases of emergency, or where safety of persons or property is otherwise compromised, the applicant must respond to requests for repair within 24-hours, and resolve said issue(s) within 4-business days of receiving the request. If the applicant fails to respond within this timeframe, a penalty of \$500 per day may be assessed, and PW may cause the necessary repairs to be made at the applicant's expense.
 - R. The City may, at its discretion, stop work and/or draw on bond amounts to finish/repair work if issues regarding compliance or workmanship arise.
 - S. 1 year after satisfactory completion, the applicant shall request a final inspection of the excavation site. If the final inspection finds the site to be satisfactory, any remaining bond amounts shall be refunded. Defects found during the final inspection must be remedied prior to refunding the bond. Bond amounts used by the City are non-refundable. Penalties are non-refundable, and shall be deducted from the bond amount, if necessary.
 - T. If the applicant exhibits a pattern of failure to comply, or neglects to safeguard utilities, infrastructure or the general public, the City may use this as the basis for rejecting future applications from the applicant.
2. A copy of this permit must remain on site at all times during construction, and applicant must have someone present on site at all times that can communicate effectively with City staff.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THESE INSTRUCTIONS AND PROVISIONS AND AGREE WITH ITS REQUIREMENTS, AND ASSUME ALL DUTIES AND OBLIGATIONS PROVIDED HEREIN.

Date: _____ Applicant (print): _____ Sign: _____

PW Inspector Approval: _____ Date: _____

City Locator Approval: _____ Date: _____

Additional comments/instructions from City: _____

