



SETTLED IN 1850

## Remodel Checklist

- Existing layout of the home.
- Proposed layout of the home labeling each room.
- Layout of the remodel, including:
  - Electrical (show locations of panels, required GFCI receptacles, lighting, switches, outlets and smoke/CO detectors.)
  - Window and door sizes and locations (include emergency egress windows for bedrooms and basements.)
  - Plumbing layout (show the location of water heaters, all plumbing fixtures, floor drains, shut-off valves and backflow valve, if applicable.)
  - Include framing plans & details, if structural modifications are being made, size and type of any beams to be added or removed.
  - Proposed stair sections depicting riser heights, tread lengths, handrails, and guards. Fire assembly listings and details, if applicable.
  - Fire stop listings and details, if applicable.
  - Gas Line Diagram if any modifications are made to the existing system.
- Total square footage
- Valuation for project (labor and materials)
- Contractor information, which includes license number, phone number, email and mailing address. This information is needed for the general contractor and each subcontractor. Subcontractor list is required to be filled out completely.
- Engineering required on all plans by a licensed structural engineer
- You may be required to bring certain areas up to code (smoke detectors, carbon monoxide, egress, etc.).

See 2021 IR Code

### Possible inspections needed

- Under slab plumbing/heating
- 4-way (framing, HVAC, plumbing, electrical)
- Insulation
- Shear Wall
- Weather Barrier
- Shower pan
- Permanent Power
- Final
- Bond Release\*

\*If a there is a Bond, a Bond Release will be paid upon passing Final and Bond Release  
Please allow 10 business days for the review. Inspections can be made within 2 business days.