



## Policies and Procedures

### Team Composition

Composition guidelines are set for Kaysville and Fruit Heights resident participants only. If participants are from outside cities or outside Kaysville School boundaries the guidelines **do not apply** and said participants will be organized into teams at random.

- 5-10 year old participants: Coach Volunteers may freeze 2-3 players (depending on sport) then the remaining players are put on teams by school if the volunteer and participant ratio corresponds. If it does not correspond, teams will have a combination of players from multiple schools. (example; Windridge/Columbia, Creekside/Morgan, Burton/Kaysville/Heritage)
- 11-14 year old participants: Baseball/Softball; Coach Volunteers may freeze 2-3 players (depending on sport) then the remaining players participate in a skills evaluation to determine their level of ability to equalize teams. Basketball/Soccer/Flag Football; Coach Volunteers may freeze 2 (basketball) or 3 (soccer) players then the remaining players are put on teams by school if the volunteer and participant ratio corresponds. If it does not correspond teams will have a combination of players from multiple schools.
- 15-18 year old participants: Baseball/Softball; Coach Volunteers may freeze 2 then the remaining players are selected by coaches thru a blind draft. Basketball/Soccer; Coaches may request players and players may request friends.

**Please note:** Coach Volunteers frozen players must consist of his child (ren) and his assistant coach's child (ren)

**“Playing Up”:** Participants are not allowed to play up. (WFFL guidelines are separate)

### Coach Selection

Volunteers must fill out a coach application and sign the code of conduct and if the coach volunteer passes the background check he/she will be approved for selection. After the approval process, the staff at Kaysville Parks and Recreation will determine who will be selected to coach teams based on experience and years of past service.

- Football:
  1. The program director will evaluate all coaches.
  2. Assistant coaches will be chosen by head coaches and approved by the program director.
  3. In the case of a coaches being dismissed from a game by an official or site supervisor, he/she must meet with the program director before continuing to coach.
  4. Coaches will be allowed to advance with his son/daughter with staff approval. If a player and coach does not advance in a normal manner set by the W.F.F.L. the coach will be given the opportunity to coach only if there is an open position or if the coach advancing to that position is ineligible.
  5. Coaches must abide by all WFFL guidelines and attend all meetings and seminars required.
  6. Head coaches are responsible for his/her assistant coaches and fans. If the head coach needs assistance in this matter he/she must contact the recreation staff immediately.
  7. Coaches should always remember that the game of football should always be about our youth participants and not for personal gain.

### Coach Guidelines

If a coach fails to comply with the code of conduct that is set forth by Kaysville Parks and Recreation he/she is subject to suspension at the discretion of the Recreation Superintendent and/or Coordinator. Kaysville has also adopted the 3-strike rule for game situations: First incident is a warning; second incident is removal from park/facility; third incident is permanent suspension from all games. This 3-strike rule is set during the course of the entire season, and includes parents, coaches, players and spectators. If behavior by any team member or spectator is inappropriate an official, supervisor or administrator can forfeit the game.

*We must value Sportsmanship. “Sports not only builds character, but reveals it!” It seems that the traditional value of sportsmanship is being challenged from many directions, and good sportsmanship is becoming a lost art. As adults we must recommit ourselves to guiding our youth, teaching them what sportsmanship is, rewarding them for showing good sportsmanship, and by example showing them that sportsmanship is alive and well in youth sports.*