

KAYSVILLE CITY COUNCIL
January 20, 2022

Minutes of a regular Kaysville City Council meeting held on January 20, 2022 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Tamara Tran, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson and Council Member Perry Oaks

Excused: Council Member John Swan Adams

Others Present: City Manager Shayne Scott, Finance Director Dean Storey, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Community Development Director Melinda Greenwood, Information Systems Manager Ryan Judd, Assistant Finance Director Levi Ball, Tyler Reece, Ryan Goran, Cameron McKinnon, Chris Montgomery, Colton Alvey, Kevin Moran, Aaron Hixon, Rajan Zed (via Zoom)

OPENING

President Rajan Zed, of the Universal Society of Hinduism, opened the meeting with a prayer.

Council Member Oaks led the audience in the pledge of allegiance.

CALL TO THE PUBLIC

Nothing was brought under this item.

PRESENTATIONS AND AWARDS

FIRE OFFICER I CERTIFICATION PRESENTATION

Firefighter Engineer Cameron McKinnon explained that Tyler Reece had been going through training to receive his Fire Officer 1 Certification, which included meeting certain certification pre-requisites, passing both written and practical examinations, meeting physical fitness requirements, and going through extensive training. Engineer McKinnon presented Tyler Reece with his certificate.

PRESENTATION OF THE FISCAL YEAR 2021 AUDIT

Aaron Hixon, with HBME. P.C., explained that it is required by the state that the city have a yearly audit done by an independent auditor. Their firm feels that they have issued a clean financial opinion through this audit and have found no significant findings. The City's net position increased by \$10 million or 6.65% over the prior year. Net position of governmental activities increased by \$2 million or 9.73%. The net position of business-type activities increased by \$7 million or 6.04%. The City's restricted net position decreased by \$335,596 from the last year due mainly to the completion of the City Hall remodel and spending the remaining CARES Act grant

proceeds. The City's unrestricted net position increased by \$2,460,441 from the prior year, due mainly to a significant increase in sales tax revenues, as well as an increase in property taxes, as residential property values continue to increase. Overall, the City's long-term liabilities decreased, excluding net pension liability, due to scheduled debt payments. At the end of fiscal year 2021, the ambulance fund made a down payment to acquire a new ambulance under a capital lease. At the end of the current fiscal year, the City is able to report positive balances in all reported categories of net position. The same situation held true for the prior fiscal year. The City's main source of income has remained constant. Sales tax revenues have continued to experience significant growth for the coming year. Property taxes have stayed constant, with slight increases. Existing revenues have been able to continue to meet the expenditures anticipated. During the audit, the auditors found one instance of non-compliance where the budget had not been amended during the fiscal year to account for expenditures. The costs for the City Hall renovation project carried over into fiscal year 2021. City staff will continue to monitor budgets closely and make necessary amendments as needed in accordance with State law. Mr. Hixson said that in order to be in compliance for this next fiscal year, the council members will need to go through a training to help them understand the revenues and expenditures of the city and what the budgeting process entails.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Blackham said that he would like Item 5f removed for discussion.

Council Member Oaks made a motion to approve the following consent items:

- a. Approval of Minutes of December 2, 2021.
- b. Approval of Minutes of December 21, 2021.
- c. Approval of Minutes of January 5, 2022.
- d. Appointment of Cody Branch as a Planning Commission member.
- e. A Resolution appointing Mayor Tran to serve on the Wasatch Integrated Waste Management District Administrative Control Board.

The motion was seconded by Council Member Hunt.

The vote on the motion was as follows:

Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea
Council Member Hunt, yea

The motion passed unanimously.

A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH DAVIS SCHOOL DISTRICT REGARDING SCHOOL RESOURCE OFFICERS

Nic Mills explained that this Interlocal Agreement does not establish compensation or salary, but rather establishes that school resource officers will receive the training required by state statute. School resource officers are also limited in how they can respond to certain very low-level offenses. This agreement ensures that the City and District agree and understand each other's responsibilities.

Council Member Blackham commented that this is a great program we provide to our community and it's good that we can share the cost with school district.

Chief Sol Oberg said that when this started as a pilot program our officers were based primarily out of the high school and we saw more problems in our junior highs. As we have been able to be more proactive, our officers have been able to be full-time in our junior high schools. It's made a huge positive impact and improvement to our schools and students. The Davis Technical College has been petitioning for an officer in their school for a few years now. Kaysville has many of the county schools located within our boundaries and we have struggled to have enough officers to cover all of the schools, but this is a great program and we appreciate the support received for it.

Council Member Oaks made a motion to approve a Resolution authorizing an Interlocal Agreement with Davis School District regarding School Resource Officers, seconded by Council Member Jackson.

The vote on the motion was as follows:

- Council Member Oaks, yea
- Council Member Blackham, yea
- Council Member Hunt, yea
- Council Member Jackson, yea

The motion passed unanimously.

ACTION ITEMS

A RESOLUTION AUTHORIZING AN AGREEMENT WITH FRUIT HEIGHTS REGARDING A FIBER PROJECT

Shayne Scott explained that on September 16, 2021 the City Council approved an American Recovery Plan Act (ARPA) funded fiber project that would connect parks, water facilities, signal lights and much more to the existing fiber ring. Additional funding became available through the State of Utah and a grant that Kaysville, in conjunction with Fruit Heights, applied for was subsequently awarded. This 1.1 million dollars has allowed city staff to propose much more fiber work. Some of that additional work will be to create a north/south fiber backbone for fiber redundancy that can also connect parks, tanks, and other critical infrastructure for Fruit Heights. Kaysville will share some of this fiber to create an east side fiber ring, looping in our water tanks, and tie in other east side infrastructure. Connex has also committed to building out this municipal infrastructure at the current contracted pricing levels while they offer Fiber to the Home and other

services of their choosing in Fruit Heights. This agreement between Fruit Heights and Kaysville defines terms of installation, ownership and maintenance. Since the council's previous meeting where this was discussed as a work item, the agreement has been signed by Fruit Heights.

Council Member Oaks made a motion to approve a Resolution authorizing an Agreement with Fruit Heights regarding a Fiber Project, seconded by Council Member Hunt.

The vote on the motion was as follows:

Council Member Blackham, yea
Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea

The motion passed unanimously.

A RESOLUTION AMENDING SECTION 4.01 OF THE KAYSVILLE CITY PERSONNEL RULES AND REGULATIONS REGARDING PAID TIME OFF

Shayne Scott explained that the City recently transitioned from vacation and sick leave accrual to a single paid time off benefit (PTO). City staff has noticed an inadvertent error regarding fire department accruals and a provision requiring employees to use compensatory time prior to using PTO. This proposed Resolution modifies the accrual rate for the fire department as well as provides for current firefighters at a higher accrual rate that the PTO policy to be "grandfathered" at their current accrual rate. Additionally, this Resolution removes the requirement that compensatory time be used prior to the use of PTO.

Council Member Blackham made a motion to approve a Resolution amending Section 4.01 of the Kaysville City Personnel Rules and Regulations regarding Paid Time Off, seconded by Council Member Jackson.

The vote on the motion was as follows:

Council Member Hunt, yea
Council Member Jackson, yea
Council Member Oaks, yea
Council Member Blackham, yea

The motion passed unanimously.

COUNCIL MEMBER REPORTS

Council Member Hunt said that she had recently attended a Circles Davis County dinner where the Kaysville Police Department was recognized for what they do for the community.

Council Member Jackson said that yesterday he and other members of the council were able to spend the day with the Kaysville Youth Council at the Local Officials Day at the state capitol. It was a great opportunity to meet people at the capitol building and to do a partial tour.

Mayor Tran said that the Kaysville Parks and Recreation Advisory Board were taking applications to fill three vacant seats. The city has received several applications from residents and we appreciate our community members being willing to serve.

CITY MANAGER REPORT

Shayne Scott said that the City Council would be holding a special council retreat on Friday, January 28, 2022 beginning at 9:00 a.m. in the Council Chambers.

ADJOURNMENT

Council Member Blackham made a motion to adjourn the City Council meeting at 7:40 p.m., seconded by Council Member Oaks and passed unanimously.